Version 1.1 – December 2014

**Declaration on a person working exclusively on a H2020 action**

|  |
| --- |
| **Action** |
| **Title of the action (acronym)** |  | **Grant Agreement number** |  |

**Beneficiary’s/linked third party’s name**

|  |
| --- |
| **Reporting period covered by this declaration**1 |
| **Reporting period number** | from (date) | to (date) |
|  |  |  |

This document certifies that ………………………………………………2 has worked for the beneficiary/linked third party exclusively on the above-mentioned H2020 action during (chose one below):

D the whole reporting period

D from *……/……/………* 3 until *……/……/………*4

(This period must cover at least one full natural month) 5

|  |
| --- |
| **Short description of the activities carried out during the period covered by this declaration** |
| **Reference**(e.g. work package) | **Activities** |
|  |  |

**SIGNATURES**

For the beneficiary/linked third party For the person working exclusively on

(supervisor) the action

Name:……………………………………...

Date: *……/……/………* Date: *……/……/………*

Signature: Signature:

1 **Only one declaration can be made per reporting period for each person working in the action.**

2 Insert name of the person.

3 Insert date.

4 Insert date.

5 **The person must keep timesheets for any hours worked for the action outside the period indicated herein.**